

VETERANS OF FOREIGN WARS DEPARTMENT OF WASHINGTON
5213 PACIFIC HIGHWAY EAST, FIFE, WASHINGTON 98424

A	CIRCLE TYPE AND INDICATE DATES BELOW				
School of Instruction		Mid Winter Conference		Conventions	
Council of Administration		Line Officer		Post Inspection	
Chairman		Authorized Visit		Western Conference	
DATE	FROM	TO	MILEAGE	X \$.70 PER MILE	
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
TOTAL MILEAGE REIMBURSEMENT				\$	-
B	AUTHORIZED MISCELLANEOUS EXPENSES (attach receipts)				
TYPE OR REASON FOR EXPENSE				AMOUNT	
0				\$	-
0				\$	-
TOTAL MISCELLANEOUS EXPENSES				\$	-
C	LODGING EXPENSES (attach receipts) Allow: \$150				
DATE				AMOUNT	
				\$	-
				\$	-
				\$	-
				\$	-
TOTAL LODGING				\$	-
D	MEAL PER DIEM \$84.80 per day if travel more than 75 miles and visit over 6 hours including travel time				
Number of Authorized Days				AMOUNT	
				\$	-
TOTAL MEAL PER DIEM				\$	-
TRAVEL CLAIM TOTAL				AMOUNT	
TOTAL AMOUNT CLAIMED (sum of Total A+B+C+D)				\$	-
Name:			Address:		
City:			Zip Code:		
Signature/date					
I certify that this expenditure is not a salary or compensation for time spent in performing my duties and that the time spent was for the good of the Veterans of Foreign Wars					
State Quartermaster Signature/date			State Commander Signature/date		
<u>Reason for Submission</u>					
<p><i>For Further Guidance See Department Commander Finance Policy or contact Department Quartermaster for any Questions</i></p> <p style="text-align: right;">28-Jun-2025</p>					